

## MINUTES OF THE MEETING OF THE SCHOOL BOARD – WDSG

Held on 30 October 2024 at 5.00 pm in the Staffroom

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**PRESENT:** Sam Hood (Presiding Member), Dean Anne Mills, Josie Keucke, Deborah Nelson, Jason Marinkovich, Vanessa Parker, Gabriella Schuitemaker, Raewyn McPhillips, Ingrid ter Beek, Kate Lethbridge, Susi Webb

**IN ATTENDANCE:** Liz Binns (Board Secretary), Craig Blomfield, Charlotte Bidois, Sonya Noble, Sonja Maree, Jeremy Gibbons, Claire Pilton (for the Project 1 update)

1. **APOLOGIES:**  
Mary Curran, Brigham Nordstrom

2. **STRATEGIC**

2.1. Project 1 Update

**Moved:**

**That:**

The Board move into committee for the Project 1 discussion to protect the privacy of natural persons.

Dean Anne Mills/Vanessa Parker: **CARRIED**

The Presiding Member welcomed Claire Pilton to the meeting. Claire then gave an update on Project 1.

The Board moved out of committee at 6.15 pm.

3. **MONITORING AND REPORTING**

3.1. Acting Principal's Report

- This report was taken as read.
- The end of year celebrations were very successful and positive feedback had been received.
- The Fiona Rimmer scholarship was given out for the first time this year.
- There has been a decrease in issues with students and this can be attributed largely to the hard work from the Deans and our wellness staff.
- It was noted that one provider will be changing in our Gateway programme.
- There is a need to consult with our community every two to three years on our Health curriculum. This will be discussed with the Board Chairs.

3.2. Student Representative Report

- This report was taken as read.
- It was great to see students excelling and being recognised at the recent awards ceremonies.
- Students are getting ready for NCEA exams which are starting soon.
- Two students are going to Baylor High School in the United States shortly.

Josie Keucke thanked the outgoing student rep (who was in attendance to support the new student rep) for her service and made a small presentation.

3.3. Health and Safety

- The health and safety reports were taken as read.

- There had been some recent defibrillator training undertaken by 10 staff.

3.4. Finance Working Group

- The forecast for this year is per budget with the deficit being close to \$900k for this year. The 2025 budgeted deficit is forecasted to be \$200k but is reliant on all the projects being delivered. It will be important to ensure that support is provided to ensure Project 1 is successful.
- It was noted that there have been four cleaning quotes received and these being reviewed at present. These range from \$50-100k in projected savings.
- The donation collection rate is at around 90% and work is continuing on increasing this.

**Moved:**

That:

The Minutes of the meeting held on 24 October 2024 be approved.

That:

The forecast document be received and approved.

Ingrid ter Beek /Raewyn McPhillips: **CARRIED**

3.5. Policy Committee Minutes

- The minutes were received and taken as read.
- Kate advised that some changes had been made to the Complaints Policy and that it is fit for purpose.

4. **PROCEDURAL/ADMINISTRATION**

4.1. Minutes of the Previous Meeting

- The Minutes of the School Board Meeting held on 25 September 2024 were received and approved.

**Moved:**

That:

The Minutes of the School Board Meeting held on 25 September 2024 be accepted as a true and correct record of the meeting.

Deborah Nelson/Jason Marinkovich: **CARRIED**

4.2. Matters Arising

- Nil

4.3. Correspondence

- Nil

4.4. Boards' Work Plan – 2024

- The work plan for the next boards' meeting was noted.

4.5. Register of Interest

- The full register had been circulated prior to the meeting for review.

4.6. General

- Nil

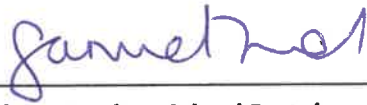
4.7. Meeting Closure

- The meeting closed at 6.44 pm

Time/date of the next meetings and events

- Wednesday 27 November 2024 at 5.00 pm

Confirmed as a true and correct record:



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Presiding Member, School Board



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Date